

## CONTACT AND EDUCATION

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BA Media Communication Southern Cross University.  
Diploma in Film and Multimedia Swinburne Vic 2008 |  
InDesign | Final Draft  
Cert 2 in Accounting 2011 | Movie Magic | Mini Drone and  
license.  
First Aid / Current Driver's License  
IMBD: <https://www.imdb.com/name/nm11874031/>

## EXPERIENCE AND SKILLS IN BRIEF

- 8 Years in Production Management Senior Producer & Project management.
- 7 Years Location HOD & Scout
- 2 Years in 360 & public art install, VR, large scale screen activation.
- 2 Years in, VFX, Post & Animation.

## REFERENCES

Anne Robinson Line Producer - Details on Request  
Harry Edwards Line Producer - Details on Request  
Michelle Parker EP World Wide Mind - Details on Request

## PRODUCER & PRODUCTION MANAGER

- Pitch a scope of work contracts and adjustments.
- Pitch deck, script development and research.
- Casting direct and with agents.
- Crewing, contract, rate negotiation and invoicing.
- Call sheet, dairy management, shoot schedules.
- Creative WIPS, presentations with clients, end to end budgets.
- CAD, Post and pipeline management, budget tracking.

## LOCATION MANAGER (HOD) & SCOUT

- Run of show budget.
- Crewing.
- Briefing crew and external scouts.
- Scouting, drone and stills .
- Director, production designer & producer presentations | WIPS | Recces
- Council and stakeholder management.
- Permitting and contracting
- Insurance management.
- Contracting and fee negotiations.
- Troubleshooting, weather holds and schedule changes
- Repair and community outreach.

# LOCATION MANAGER & SCOUT

LOCATION HOD & SCOUT	TITLE	DIRECTOR	LINE PRODUCER	PRODUCTION COMPANY
2026 LOCATION FEASIBILITY REPORT	WORKING TITLE / NDA	WARWICK THORNTON	ANDREW DILLON	THATS A WRAP
2026 LOCATION SCOUT TVC	SPORTSBET	JACK NIMBLE	HAYLEY OLSSON	JACK NIMBLE
2025 LOCATION MANAGER	F WARD	NATALIE BAILEY   NEIL SHARMA	HARRY EDWARDS	ROADSHOW   CBS
2025 LOCATION SCOUT	CAPER CREW	GUY EDMONDS	ANNE ROBINSON	EASY TIGER   ABC
2025 LOCATION MANAGER	BUMP XMAS	MARGIE BETTIE	HARRY EDWARDS	ROADSHOW   STAN
2024/25 ASSIST LOC MANAGER	HEARTBREAK HIGH S3	VARIOUS	ANNA MOLYNEAUX	FREMANTLE   NETFLIX
2024 LOCATION SCOUT TVC	WHATS APP	MARK MOLLOY	JACQUIE RILEY	EXIT FILMS
2024 LOCATION MANAGER	BUMP S5	VARIOUS	HARRY EDWARDS	ROADSHOW   STAN
2024 LOCATION MANAGER	NUGGET	IMOGEN MCLUSKY	ANNE ROBINSON	EASY TIGER   STAN
2023 LOCATION MANAGER	PLUM	WAYNE BLAIR   MARGIE BETTIE	SCOTT HARTLEY	ROADSHOW   ABC
2023 LOCATION MANAGER	BUMP S4	VARIOUS	HARRY EDWARDS	ROADSHOW   STAN
2023 LOCATION MANAGER	INSPIRED UNEMPLOYED S1	VARIOUS	TRACEY CRANE	WARNER BROS   PARAMOUNT
2023 LOCATION FEASIBILITY REPORT	WORKING TITLE / NDA	VARIOUS	DAN EDWARDS	ROADSHOW   CBS
2022 LOCATION MANAGER	THE DOG HOUSE	VARIOUS	NAOMI ELKIN JONES	CHANNEL 10
2022 LOCATION MANAGER	TRANSFUSION	MATT NABLE	DREW BAILEY	DEEP WATER FILMS
2021 LOCATION MANAGER	PLAYING FOR KEEPS S3	VARIOUS	KERRY MAINWARING	SCREEN TIME

## OVERVIEW

Credits include directors Warwick Thornton and Gillian Armstrong, working within Netflix, Fremantle, Roadshow, Amazon, NITV/ SBS, NITV, Channel 7, Stan, Fremantle, Easy Tiger. With formal training to service clients including Victorian Government, Westfield, Autism Australia, NAB, CommBank and Australian of Year Foundation. These positions require working at a high level to lead large crews, working within a team or autonomously to scope projects, research, budgeting, contracting and adjustments to final execution. Working across many and varied sized projects simultaneously, ability to maintain any project within budget and drafted scope. Experienced in agent, client and multiple stakeholders management, project scoping, responsible for day to day budget or schedule reporting, presenting WIPs and running daily studio operations.

## PRODUCER & PRODUCTION MANAGER

PRODUCTION / PRODUCER	TITLE	DIRECTOR	EXECUTIVE PRODUCERS	PRODUCTION COMPANY
2022 PRODUCTION MANAGER	FEATURE "WE ARE STILL HERE "	MULTIPLE	ASH STOWERS	NO COINCIDENCE
2022 OUTSOURCE PRODUCER	AAA GAME TRAILER   MORTAL KOMBAT   VFX	PLASTIC WAX	TERRY MICKAIEL	PLASTIC WAX
2022 PRODUCTION MANAGER	TVC KIA CARNIVAL	JOLYON WATKINS	ELASTIC	ELASTIC SYDNEY
2021 PRODUCER	VIVID CONTENT AND DRONE	MULTIPLE	TOM FERGUSON	DESTINATION NSW
2021 PRODUCER & COMMUNITY CONSULTATION	KPMG   Content presenting findings into the Banking Royal Commission Aboriginal Affairs	BRENDAN FLETCHER	MICHELLE PARKER	RAVEN
2021 PRODUCTION MANAGER (AUS)	LONG FORM "BUG OUT"	BEN FELDMAN	TANYA BABIC	SUBVERSES   AMAZON
2020 PRODUCER	CONTENT "SENSITIVE SANTA CLAIRE'S STORY" AUTISM SPECTRUM AUSTRALIA	BRENDAN FLETCHER	MICHELLE PARKER	RAVEN
2020 PRODUCER   PROJECT MANAGER	LARGE SCALE PUBLIC ART   VARIOUS	VARIOUS ARTISTS	TIM MORIARTY	BALARINJI ABORIGINAL DESIGN
2019 PRODUCTION MANAGER	LONG FORM " THE BEACH"	WARWICK THORNTON	MICHELLE PARKER	WORLD WIDE MIND   NITV
2019 ARTIST PRODUCTION MANAGER	BAYI GARDIYA (Singing Desert) VR	DR CHRISTIAN THOMPSON AO	ACMI MELBOURNE	NAGATOMI SYD
2018 PRODUCER	360 TRAINING MODULES ST JOHN AMBULANCE	TECH TEAM	START VR	START VR
2015 STORY PRODUCER	LONG FORM " AUSTRIAN OF THE YEAR "   COMMONWEALTH BANK	GILLIAN ARMSTRONG	ALISTAIR FERRIER	ONE GREEN BEAN

# AGENCY, DIRECT PRODUCER / PRODUCTION / PROJECT (ART) MANAGER

## FULL TIME PRODUCTION MANAGEMENT / SENIOR PRODUCER

**2017 / AGENCY / PRODIGIOUS / Producer Contract.** Producing animation, infographic, TVC and online format shoot and animation content. Prodigious / Publicis in-house post and production house. Working for both Sydney and Melbourne offices. Working on up to 20 projects at a time across all budgets and all mediums. First point for client contact, production solutions and top line conversation creative. Client and creative management from storyboards, pre-vis, animation to delivery.

**2017/ AGENCY/ VICTORIA DEPT MULTICULTURALISM / Pitch Producer:** 3D virtual reality mobile story sharing activation. Users can view through VR, a range of interactions with government workers from minority communities as an educational tool. Client: Victoria Dept Multiculturalism. <https://www.premier.vic.gov.au/introducing-vicky/>

**2016 / AGENCY/ SOCIAL SOCIETY/ Creative Producer / Pernod Ricard /Stoneleigh /Activation / Content** My role was to help build an agency village to best suit the projected attendance calculated by strategy to hit exact consideration targets. The production design framework to garner 4300 attendees, 3700 more attendees than the year prior over 6 weeks. Producing the project on budget with creative problems solving, using diplomacy and strong project management skills. Despite conflicting expectations, many stakeholders and a restrictive consideration framework to be inline with liquor licensing law NSW the project exceeded expectations.

**2015 AGENCY/ ONE GREEN BEAN / Producer / Australian of the Day Foundation.** Working as Story Producer and Post for director **Gillian Armstrong** for the first large scale user generated films, this required an experimental approach to project management. My role was to design production solutions with the creative team. Subject research, build trusting relationships with subjects, client and creative management. Management of all feedback, pre production meetings and post, creative reviews. Negotiated contacts, talent and clients .

**2015 / ENGINE ROOM / AGENCY FREELANCE CONTENT / POST PRODUCER** Working with creative to deliver documentary content for Telstra, CBA and NRL. Scoping job from inception with client and creative team. All pre production management, crew, travel, location, casting, artist, equipment briefs with editors. Managing expectations with client & creative through pre & post production. Music and talent usage negotiation and contract & APRA. Communicating client revisions with post team and management. Working across all forms of content, liaising with art directors to manage web build and uploaded content. Writer /Producer: Telstra / NRL: A documentary style series for Telstra and the NRL focusing on the people inside the mascot costume. Due to large response online and the quality of delivery, it was decided to take this to broadcast and made into a segment of the NRL " Footy Show "" Mascot Madness " <https://vimeo.com/136683292>

**2015 / EDGE CONTENT AGENCY PRODUCER** Working with creative teams to deliver documentary & comedy style content for Optus, Suncorp, Aust Post and more. Budgeting, timeline and contract terms of delivery. Scoping job from inception with client and creative team. Managing any external assets required to meet deadlines. All pre production management, crew, travel, location, casting, artist, equipment briefs with editors. talent usage negotiation and contract & APRA. Communicating client revisions with post team and management.

**2013 / GPY&R - STUDIO 35 AGENCY TVC & CONTENT & POST PRODUCER AGENCY TVC & PRODUCER.** Scoping job from inception with client and creative team. Scoping and sourcing crew for pre / shoot / post. Working with creative to line produce with external production houses. Budgeting, timeline and contract terms of delivery and reconciliation in BCC.

**2012 PLUMP FILMS & MAMMAL CREATIVE/ AGENCY TVC,CONTENT & POST PRODUCER** Scoping job from inception with client and team. Budgeting, timeline and contracts terms of delivery. Management and timeline for all post and post WIP. Managing any external assets required to meet deadlines. All pre production management, crew, travel, location, casting, artist, equipment briefs with editors. Working with animators and editors to set a reasonable schedule during scope. Sourcing external artists, crew, suppliers to suit each job and budget..